



Town Of Grand Lake

Outdoor Structure and Facility Application and Use Agreement

According to the use policies for the Town of Grand public facilities and structures (outlined by section 11-6-2 in the Municipal Code), any group or governmental entity (User) desiring to use any public facility or structure shall comply with the terms of the of the Municipal Code and any Resolution enacted.

Please Note: There are blackout dates for facilities and structures throughout the year. Please contact the Town Hall for more information regarding those dates.

Please complete the below Application and Use Agreement and return to the Grand Lake Town Hall with payment.

For questions, please contact the Town Hall. Phone: 970-627-3435 Email: town@toglco.com

Contact Information

Group or User: _____ Contact Person: _____

Contact Mailing Address: _____

Town: _____ State: _____ ZIP Code: _____

Contact Phone: _____ Contact Email: _____

Special Event (If Applicable): _____

Facility Information

Please select the requested structure and/or facility, including any applicable amenity:

	<i>Deposit</i>	<i>Fees</i>	<i>Non-Profit Fees</i>	
<input type="checkbox"/> Heckert Pavilion	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Town Square Gazebo	None	\$20/hr	\$10/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Upper Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)
<input type="checkbox"/> Lower Lakefront Park Picnic Shelter	None	\$30/hr	\$20/hr	<input type="checkbox"/> Electrical Use (+\$25)

Event Information

Is this user group a Government, Non-Profit, or special District? YES NO

Is this a private or public event? Private Public

If the event is public, please fill out the special event application as well

Is this a reoccurring event? YES NO

Is this a pecuniary use? (Will you be selling something?) YES NO

Event Name: _____

Event Use: _____

Explain clean-up & waste removal: _____

Event Information Continued

Please list the date(s), start & end time(s):

Date	Start Time	End Time

Date	Start Time	End Time

Please Identify businesses that may be providing services during the use of the facility or structure. Include all caterers, music services, rental companies, delivery services, etc. Provide all the information requested.

<i>Business Type</i>	<i>Business Name</i>	<i>Phone</i>	<i>Address</i>

NOTE:

- *No alcohol is allowed in Town Parks. The Community House is the only facility that allows alcohol to be provided in the Community House during a private event. If alcohol is to be sold, please contact the Town Clerk regarding liquor licensing.*
- *Clean up must be completed during the time rented. If the facility or structure is not left cleaned, the town will charge \$50.00 per hour per staff member.*
- *The approval of this application only grants the use of the requested structure(s), not use of the public parks or areas around the structure(s).*
- *Any event open to the public will need a special event permit.*

ACKNOWLEDGEMENT: By my signature, I and my organization (User) hereby acknowledge to have received a copy of the Town of Grand Lake Resolution of policies for the Town of Grand Lake Public Facilities and Structures and that the policies have been read, understood and are agreed to comply with the terms thereof.

Signature

Date

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