

BUILDING PERMIT APPLICATION

JURISDICTION: _____

BUILDING PERMIT NUMBER: B- _____ - _____

DATE OF ISSUE _____ / _____ / _____

PARCEL I.D. NUMBER: _____

SCHEDULE NUMBER: R _____

REQUIRED WITH SUBMISSION OF APPLICATION:

- CONTRACTOR VERIFICATION FORM
- OR**
- ACKNOWLEDGEMENT OF CONTRACTOR INSURANCE

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT EMAIL: _____

1.

OWNER NAME _____ MAILING ADDRESS _____

CITY _____

STATE _____

ZIP CODE _____

OWNER PHONE NUMBER _____**2.** LEGAL DESCRIPTION: _____

LOT NUMBER _____

BLOCK NUMBER _____

SUBDIVISION NAME _____

OR METES AND BOUNDS _____

SECTION _____

TOWNSHIP _____

RANGE _____

3. JOB ADDRESS: _____**4.** ARCHITECT OR DESIGNER: _____

CITY _____

STATE _____

ZIP _____

PHONE _____

5. ENGINEER: _____

CITY _____

STATE _____

ZIP _____

PHONE _____

6. CONTRACTOR EMAIL: _____**7.** HOMEOWNER EMAIL: _____**8.** USE OF BUILDING: _____**9.** CLASS OF WORK: _____ NEW ADDITION ALTERATION REPAIR MOVE REMOVE**10.** DESCRIBE WORK: _____

11. NOTICE: This permit becomes null and void if work or construction is not commenced within 180 days, or if construction or work is Suspended or abandoned for a period of 365 days at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to Violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT _____

DATE _____

SIGNATURE OF OWNER (IF OWNER BUILDER) _____

DATE _____

DO NOT WRITE BELOW THIS LINE**DO NOT WRITE BELOW THIS LINE**

VALUATION OF WORK		BUILDING PERMIT FEE _____		TOTAL FEE _____	
		ZONING FEE _____			
SEPTIC PERMIT FEE		DRIVEWAY PERMIT FEE _____			
SEPTIC PERMIT #		TYPE OF CONSTRUCTION		OCCUPANCY GROUP	
ZONING APPROVAL		SIZE OF BUILDING TOTAL SF		No. of Stories	
		Max Occ Load		USE ZONE	
		SET BACKS	FRONT	SIDE	SIDE
					BACK
		SPECIAL APPROVAL		NOT REQUIRED	
		WATER		APPROVED	
		SEWER			
SPECIAL CONDITIONS:		P&Z SIGNOFF			
		3 LAKES DESIGN REVIEW			
		DRIVEWAY PERMIT			
APPLICATION ACCEPTED BY	PLANS CHECKED BY	ISSUED BY			
DATE	DATE	DATE		APPLICATION #	



DEPARTMENT OF **COMMUNITY DEVELOPMENT** | **BUILDING DIVISION**

308 Byers Ave | P.O. Box 238 | Hot Sulphur Springs, CO 80451

ph 970-725-3255 | f 970-725-3284

www.co.grand.co.us

CONTRACTOR VERIFICATION FORM

THIS FORM SERVES THE PURPOSE OF IDENTIFYING THE CONTRACTOR HIRED TO PERFORM CONSTRUCTION ON BEHALF OF THE PROPERTY OWNER(S). IF THERE IS ANY CHANGE IN CONTRACTOR, THIS DEPARTMENT MUST BE NOTIFIED IMMEDIATELY IN WRITING WITH THE CHANGE IN CONTRACTOR VERIFICATION FORM.

DATE: _____

BUILDING PERMIT #: _____

CONTRACTOR: _____

GRAND COUNTY CONTRACTOR REGISTRATION #: _____

CONTRACTOR CONTACT NAME: _____

CONTRACTOR EMAIL: _____

CONTRACTOR PHONE NUMBER: _____

PROPERTY OWNER: _____

JOBSITE ADDRESS: _____

PROPERTY OWNER EMAIL: _____

PROPERTY OWNER PHONE NUMBER: _____

OWNER OR AUTHORIZED AGENT SIGNATURE

DATE

BY SIGNING, YOU ARE CONFIRMING THAT ALL ABOVE INFORMATION IS TRUE AND AGREE TO NOTIFY THIS DEPARTMENT OF ANY CHANGES.



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BOILER – FURNACE – WATER HEATER – FIREPLACE

INSTALLATIONS / REPLACEMENTS

PROPERTY OWNER NAME _____

JOBSITE ADDRESS _____

CONTRACTOR _____

PROJECT DETAILS:

APPLIANCES TO BE INSTALLED / REPLACED:

- BOILER _____
- FURNACE _____
- WATER HEATER _____
- GAS FIREPLACE _____

EXISTING GAS LINE TO BE UTILIZED YES NO

EXISTING VENTING TO BE UTILIZED YES NO

Please include the manufacturer's installation guidelines with the minimum clearance & venting requirements.

PROJECT VALUATION: \$ _____

GRAND COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT
PROPERTY OWNER
ACKNOWLEDGEMENT OF CONTRACTOR INSURANCE

This acknowledgement pertains only to homeowner/builders. Grand County requires that all applications for a building permit include evidence that property owners are informed of the liability protection provided by their contractors and subcontractors. Uninsured contractors expose the property owner to considerable financial risk including injured workers, unpaid suppliers, property damage, fire, and theft.

Typically owners protect themselves by:

1. Obtaining certificates of liability and workers compensation insurance from all contractors and subcontractors, preferably naming the property owners as additional insured parties;
2. Alternatively, requiring the general contractor to guarantee all subcontractors are adequately insured;
3. Requiring the contractor and subcontractors to keep these policies in full force throughout the construction project;
4. Obtaining builder's risk insurance to protect against fire and theft;
5. Seeking the advice of an insurance professional before signing a building contract.

I, _____, the owner of property located at

understand the risks of employing uninsured contractors.

Owners Signature

Date



TAXES AND FEES CALCULATION SHEET

Date _____

Building Permit Number _____

- 1. Owner Name _____
- 2. Owner Address _____
- 3. Owner Phone and Email _____
- 4. Job Address _____

Subdivision _____ Block _____ Lot(s) _____

USE TAX CALCULATION

<u>Total Project Cost (\$)</u>		<u>Cost of Material</u>		<u>Use Tax (0.05)</u>		<u>Total Use Tax (\$)</u>
_____	X	<u>50%</u>	X	<u>5%</u>	=	_____ (1)

AFFORDABLE HOUSING FEE CALCULATION

Category	Total Square Feet	Exemptions (Sq. Ft.)		Fee per Sq. Ft. (\$)		Subtotal Fee (\$)
_____	_____	--	_____	X	_____	= <input style="width: 50px;" type="text"/>
_____	_____	--	_____	X	_____	= <input style="width: 50px;" type="text"/>
_____	_____	--	_____	X	_____	= <input style="width: 50px;" type="text"/>
Total Affordable Housing Fee						= _____ (2)

COMBINED TAXES AND FEES

(1) _____ + (2) _____ = _____

Permit Number: _____

Date Issued: _____

TO ALL BUILDING PERMIT APPLICANTS:

As a part of building permit issuance, you are required to pay a five percent (5%) use tax for the building materials you anticipate using in the course of your construction project.

The purpose and philosophy of use tax is to serve as an "in-lieu-of" sales tax to:

1. Make our local merchants more cost competitive because of lower sales tax rates charged elsewhere; and,
2. Capture tax revenues which might otherwise be lost to the Town due to purchase of construction materials outside of the Town but used in the Town.

Because two-thirds of general fund revenues are derived from sales tax, the Town has adopted a use tax to help pay for basic municipal services which you, as a property owner, deserve and expect from your Town. The payment of use tax is a credit against local sales tax you will pay either here in Grand Lake or in another municipality, up to (but not to exceed) the total amount of use tax paid.

You have two options available to you in order to realize your credit:

Option A. As you purchase building materials, you may present your building permit showing "Use Tax Paid" and NOT be charged up to 5% of the municipal tax on the items so purchased.

Option B. If a local sales tax is charged on your construction material purchases, save your receipts. Please note the building permit number, date of purchase, and construction site location for the purchases and present the receipts to the Town Clerk. After verifying the items submitted and computing the taxes paid, you will be reimbursed for the local sales tax paid up to (but not exceeding) the total amount of use tax paid.

ALL RECEIPTS MUST BE SUBMITTED TO THE TOWN WITHIN THIRTY (30) DAYS AFTER THE CERTIFICATE OF OCCUPANCY, A LETTER OF FINAL INSPECTION, OR OTHER DOCUMENT DENOTING ACKNOWLEDGMENT OF SUBSTANTIAL COMPLETION HAS BEEN ISSUED, OR THE PERMIT IS CLOSED FOR ANY OTHER REASON BY THE TOWN OF GRAND LAKE OR THE GRAND COUNTY BUILDING AND SANITATION DEPARTMENT.

Failure to submit all documentation for reimbursement within this period shall relieve the Town of any obligation to refund any use tax which would otherwise be due. A receipt should be obtained when a request for reimbursement is received by the Town. Mailed requests must be sent certified, return receipt requested.

Please feel free to ask any questions about use tax prior to signing the acknowledgment below.

I, _____, who is requesting a Building Permit for construction at the

(Print Name)

following site: _____

(legal description or street address)

have read the above and by my signature, agree and acknowledge that I understand the use tax refunding procedures of the Town of Grand Lake. I further understand, per Municipal Code 4-3-33, that if I do not submit receipts for the use tax paid for this permit within thirty (30) days after the Town of Grand Lake or the Grand County Building and Sanitation Department has closed this permit, I forfeit any right to claim a use tax refund for this Building Permit.

Signature _____



Town of Grand Lake

Planning Department

- P.O. Box 99 • 1026 Park Avenue • Grand Lake, CO 80447
- Phone: 970-627-3435 • Fax: 970-627-9290
- Email: glplanning@townofgrandlake.com • Website: townofgrandlake.com

GRAND LAKE PLANNING DEPARTMENT CONSENT FORM

Pursuant to Town of Grand Lake Ordinance No. 04-2013, by signing this document;

The property owner hereby acknowledges that he/she is responsible for building on their own property within the setbacks or building envelopes and affirmatively represents that they are the owner of or have the right to build on all property on which construction will occur.

Owners Name or Representative: _____

Signature: _____ Date: _____